

Program and Portfolio Management Simulation
Supplemental Exercise
Part I: Program Management
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For Educational Purposes Only

Learner's Copy to Accompany Case #1

The following questions require you to review project status reports for projects in your program. These reports can be found in the workbook title "Project Status Reports #1."

Overview

It is 9/30/2021, and two (2) of your project managers have provided you with status reports concerning two of the projects in your program. You were asked by the governing board and the program sponsor to prepare a presentation for the governing board.

Questions to Guide your Presentation

1. How would you describe the overall health of the program?
2. Are these projects on track to be completed on time?
 - a. If not, how will you explain this to the governing board/program sponsor?
 - b. What oversights will you add to projects to ensure timely completion?
3. Are these projects operating within the set budget?
 - a. If not, how will you explain this to your governing board/program sponsor?
 - b. What oversights will you add to projects to ensure it's completion within budget?
4. What is the story that you want to tell the governing board/program sponsor?
5. Do you still need more data from the project managers?
 - a. If so, what is it? When will you expect to receive it?
6. What are the next steps for the program team?

Prepare a Presentation

You can use any medium that feels comfortable for your leadership style and is appropriate for the audience. Your presentation should be no longer than 15 minutes (excluding questions). Make sure to have a clear story and leave time for questions.